



CONTRA COSTA COLLEGE

Distance Education Committee

Meeting Agenda

Date: Mar. 11, 2022 (2nd Fridays) **Time:** 10am-12pm

Location: [Zoom](#) Meeting ID: 914 6443 5459 Passcode: DErocks

[Committee Charge and Past Agendas & Minutes](#)

Voting Members

Chairperson: Maritez Apigo

LA Division: Carlos-Manuel Chavarria, Brandon Marshall, Anthony Gordon

Alternates: Erica Watson

NSAS Division: Jennifer Ounjian, Monica Landeros, Kristin Lassonde

Alternates: Francis Reyes, Bashir Shah

AACE Division: Jessica Le, Michele Redlo, Laura Lozano - *Alternates:*

SS Division: Dionne Perez, Kelley Cadungug, Sarah Boland - *Alternates:* Jessica Lopez

Non-Voting Members

Students: Maha Ghafoor, Meghan Yarnold

IT Manager/Canvas Administrator: James Eyestone

Managers: Sandra Moore, Sue Abe

Classified: Karen Ruskowski

Accessibility Specialist: Liesl Boswell

Time	Item	Action
10:00	Welcome! Agreement: We uphold a safe space for our student committee members.	n/a
10:01	Confirm voting positions	n/a
10:03	Approval of agenda	Vote
10:05	Approval of the Feb. 11, 2022 meeting minutes	Vote
10:08	Public comments	n/a
10:13	Curriculum and Instruction Committee Updates - Anthony, Karen, and Jennifer	Informa- tional
10:18	Open Educational Resources (OER) and Zero Textbook Cost (ZTC) Committee Updates - Maritez and Brandon 1. LTC designation 2. Faculty-facing mini-website (draft)	Informa- tional
10:25	Student Resources	

	<ul style="list-style-type: none"> • Update from student committee members - Meaghan and Maha • Can we have specific Canvas courses appear on all students' Dashboards? • Canvas Quick Start for Students Ad-Hoc Workgroup update - Erica and Maritez • Student DE/Tech Survey draft - Erica • Student Display Name Change Instructions and Infographic - Sarah and Brandon 	Informational Discuss Vote
10:35	<p>Faculty Professional Development</p> <ol style="list-style-type: none"> 1. DE PD - Mónica, Brandon, and Liesl 2. POCR Program update & Districtwide POCR update - Sarah and Maritez 3. Accessibility update - Liesl 4. Y.E.S./Your Equity Squad: Diversity, Equity, Inclusion, and Antiracism in Online Teaching Community of Practice faculty participants are presenting at the Pedagogy Conference on Fri. Mar. 18, 8:45am to 3pm - Maritez + YES 5. Hyflex teaching (DDEC Hyflex Resources) and Owl cameras - advertising to students such as College of the Desert's hyflex poster 6. Updates to 4CD's PD courses: BEOI, BEHI, Synchronous course 7. 4CD's BEOI and BEHI Course Offerings this spring and summer <ul style="list-style-type: none"> ○ The training requirement to teach online in Article 27 of the UF contract will be reinstated fall 2022. ○ BEOI is offered April 4 and June 6, 2022. \$700 stipends through spring 2022 for 4CD's BEOI course (working on summer stipends). ○ BEHI is offered Mar. 7 and July 11, 2022. No stipends approved by UF yet but working on it along with synchronous course. ○ So far, over ~1,200/~1,700 faculty districtwide have completed BEOI. 	Informational & discussion
11:30	<p>Article 27 Reopener</p> <p>Article 27 issues being negotiated</p> <ul style="list-style-type: none"> • Synchronous and hybrid evaluations being created • Advocating for stipends for all DE training courses (BEOI, BEHI, and the synchronous course) • Extending BEOI to up to 6 weeks to incorporate basics in hybrid and synchronous teaching. 	Discuss
10:50	<p>Changes to DE Regulations</p> <ul style="list-style-type: none"> • The new federal definition of Distance Education has been adopted into California Title 5 and will be codified this spring. • We need to update our "Regular and Effective Contact" policy, DE Handbook, and DE Addendum this spring to reflect the changes in DE regulations. 	Informational Discuss
11:35	<p>Technology</p> <ol style="list-style-type: none"> 1. The STAC (Systemwide Technology Access Collaborative) purchasing window will open soon. 2. Continuation of some technologies <ul style="list-style-type: none"> • Canvas Studio - through June 30, 2022 • Blackboard Ally - through June 30, 2022 (districtwide decision) • Padlet - through Sept. 10, 2022 	Informational

	<ul style="list-style-type: none"> • Hypothesis - through June 2023 • Pronto - through Aug. 2023 	
11:45	Online Teaching Conference in Long Beach (on-site only) June 29-July 1 Anyone interested in attending?	Informational
11:50	Rescheduling our next meeting - Will Fri. April 15, 10am-12pm work?	Discuss
11:55	Appreciations	Informational
12:00	Adjourn	